

Limousine Transport – School Balls

New Reservations

Before booking:

- Find out from your school – date / location / times (what time do the doors open and what time the cut off is for entry (there is usually a 30-60 minute window)
- Do you need a return transfer after the school ball as well?

How to make a reservation:

- Fill out an online reservations form by going to www.lincolnlimos.co.nz/reservations. A response will be sent back to you confirming whether a vehicle is available.
- Call our Reservations Team on (09) 525 8096 to check availability
- A confirmed pick up time is required at time of booking. Other reservations will be taken around your booking.
- Any changes made to your reservation is subject to availability.

Deposit

- Your reservation is not confirmed or secured until a deposit has been received.
- A minimum 20% deposit is required. This deposit will be taken off the total of your invoice.
- All deposits are non-refundable.
- Deposits are due within:
 - o 48 hours from time of booking if your school ball is less than 6 weeks away
 - o 7 days from the time of booking if school ball is more than 6 weeks away

Final Payment

- Balance of your reservation must be cleared in our account 7 days PRIOR to your reservation.

Payment Methods

- Credit Cards (Visa, MasterCard, AMEX, Diners)
- Internet Banking (please use your invoice number as reference)
- Any Westpac Branch in NZ (please use your invoice number as reference)
- Visit our Showroom 761 Great South Road, Penrose (by appointment)
- Post a Cheque Lincoln Limousines Limited, P O Box 26-513, Epsom

IMPORTANT THINGS YOU NEED TO KNOW:

- Your invoice is confirmation of your reservation and acknowledgement that you have read and accept our terms and conditions. A copy can be downloaded from our website or call our office for a copy to be emailed or faxed.
- There is STRICTLY NO ALCOHOL permitted for any School Balls regardless of age.
- A limousine will NOT be sent if we have not received the final balance of your invoice.

Please view our website for all our pricing and picture gallery www.lincolnlimos.co.nz